



**ANDREW TAN**

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<http://www.tandrew.com>

## **EXPERIENCE**

### **ELECTION WORKER II, SAN DIEGO COUNTY --- SEPTEMBER 2008 --- NOVEMBER 2008**

- Data Entry worker, responsibilities included verifying signatures, merging records, updating information on current voters and registering new ones.
- Worked extensive overtime; 70 hour weeks.

### **METRO REPORTER/EDITOR, THE INDEPENDENT FLORIDA ALLIGATOR --- MAY 2007-DECEMBER 2007**

- As a reporter, city commission stories, features and long-term projects. Covered the initial approval of a biomass energy plant in the city.
- Promoted in August to Metro Editor. Editor duties include: assigning stories, editing stories and creating photo and multimedia assignments. Supervised over two writers and numerous freelancers.

### **METRO DESK INTERN, THE GAINESVILLE SUN --- JANUARY 2007-APRIL 2007**

- Wrote feature stories mostly but also assisted with database creation.

### **INTERN, HIGH SPRINGS HERALD --- MAY 2006-JULY 2006**

- Wrote feature stories. Covered Commission meetings and did tropical storm coverage.

## **EDUCATION**

University of Florida | Journalism, BS 2008 | GPA: 3.4

## **SKILLS**

Speak and write basic Spanish

Proficiency in Microsoft Office 2007 and 2003, HTML, CSS, OSX, Windows XP, Adobe Photoshop, Flash, and Dreamweaver CS3 and Audacity.

Experienced with city government, police beats, public records and AP style.

## **REFERRALS**

Jeff Tudeen  
The Gainesville Sun  
Assistant Local News Editor  
Gainesville, FL  
(352) 374-5044

Ronald Dupont Jr.  
High Springs Herald  
Editor  
High Springs, FL  
(386) 454-1297